

SURAJ INDUSTRIES LTD

Registered Office -Plot No. 2 Phase-3, Sansarpur Terrace, Distt. Kangra, H.P.-173212

CIN: L26943HP1992PLC016791

Email id- secretarial@surajindustries.org; Website- www.surajindustries.org

Telephone No: 01970-256414

Date: 06.11.2020

To,

**The Board of Directors,
Suraj Industries Ltd**

Subject: Notice of Board Meeting

Dear Sir,

Pursuant to the provisions of section 173 of the Companies Act, 2013 read with SS-1 (Secretarial Standard on meeting of Board of Directors), notice is hereby given that (04/2020) meeting of the Board of Directors of **M/s Suraj Industries Ltd** is scheduled to be held on Friday, November 13, 2020 at 03:00 P.M. at F-32/3, First Floor, Okhla Industrial Area, Phase-II, New Delhi-110020.

You may attend the meeting through Electronic mode, the details of which are mentioned below. In case you desire to participate through such mode, please send a confirmation in this regard to the undersigned within 3 (Three Days) to enable us in making necessary arrangements.

Email Id: secretarial@surajindustries.org

Contact Number: 011-42524454

A copy of agenda of the business which are likely to be transacted at the Meeting is enclosed for your kind perusal.

Kindly make it convenient to attend the meeting.

**Thanking you,
Yours faithfully,
Suraj Industries Ltd**



**Bhanumathy Ramachandran
(Company Secretary)**

Encl: As Above